



THE MUSEUM SCHOOL

Coleman Center for Creative Studies

26 Liberty Street

Newport, RI 02840

SUMMER CAMP POLICIES AND PROCEDURES

The Art Association of Newport, now the Newport Art Museum, was founded in 1912 on the belief that arts and culture have the power to bring diverse groups of individuals together, which ultimately promotes civic engagement and strengthens the social fabric of our communities. This core idea continues to inform our Museum's direction today.

To support these values, the Education department provides programming for all ages, including a year-round tuition-based school, summer camps for children, extensive outreach offerings, public programs, school tours, and events.

Location: Our school is located at the Coleman Center for Creative Studies, 26 Liberty Street in Newport, directly behind the Museum. Museum School students and visitors may park in the museum lots in front and back of Griswold House or on Liberty Street. Please avoid parking in other lots to prevent being ticketed.

Sign-in & Sign-out: Sign in and sign out will occur in the Museum School lobby. Upon entry to the Museum School, please confirm which camp your child will be attending that week.

- Sign-in: 8:50 a.m. – 9:00 a.m.
- Sign-out: 1:50 p.m. – 2:00 p.m.

Photo identification is required for us to release your child, including to parents. Please ensure that whoever is picking up your child has a photo ID with them. We will only release children to those named on your authorized pick-up list. If you haven't already, please provide us with the name and contact info of those authorized to pick up your child. If someone not previously authorized needs to pick up your child, they should bring a signed note from you. Alternatively, you can call or email the Education office to notify us of any changes.

Medications and Allergies: If your child needs to bring any medications that require storage or refrigeration, please let us know as soon as possible. Communicate any accommodations we can provide if there are health considerations. Please note that our staff is unable to administer medication (including ibuprofen).

What Your Child Should Bring/Wear: Please provide your camper with a snack, a lunch, and drinks for each day. Campers should wear paint-friendly clothing. Avoid food items containing peanuts. While the museum does not provide food, we do have a water fountain. If you cannot afford to provide lunch for your child, please let us know in advance. If your child requires sunscreen or bug spray, they should arrive with their own supply to apply themselves. No peanut or tree-nut products in any classrooms are allowed. Thank you for your cooperation.

Refund Policy: Camps may be refunded up to two weeks before the start date, less a \$25 processing fee. Refunds are not issued for children removed for behavioral reasons.

Toileting Policy: Campers must be fully potty-trained before starting camp, as museum staff cannot provide toileting assistance. We understand that accidents happen and will handle them with care, but consistent toileting independence is required. If a camper is not potty-trained, the Museum reserves the right to discontinue their participation.

Summer Camp Photography Notice: We love capturing the fun, creativity, and joy of Summer Camp at the Newport Art Museum! Throughout the camp, Museum staff may take photos or short videos of campers to share the magic of camp in our promotional materials, like brochures, our website, and social media.

By registering your child for camp, you're giving us permission to include them in these photos or videos.

If you'd prefer that your child not be photographed, no problem at all. Just let us know in writing when you register or reach out to us anytime.

All images taken by Museum staff are used thoughtfully and belong to the Newport Art Museum.

Education Staff

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Newport Art Museum General Policies for Students

Safe Space

Newport Art Museum is committed to providing a physically and emotionally safe environment for all students, guests, and teaching artists. By participating in our programs, you can expect to engage with individuals from diverse backgrounds, needs, and abilities. We expect all participants—regardless of age or role—to demonstrate safe, respectful, and appropriate behavior. We reserve the right to suspend or dismiss students or teaching artists whose conduct is deemed detrimental to our community or violates state or federal laws. Students or teaching artists removed from a class or program due to violations of our Safe Space Policy will not receive a refund.

Non-Discrimination Notice

Newport Art Museum does not discriminate on the basis of race, color, religion, age, sex, sexual orientation, gender identity or expression, disability, national origin, veteran status, or any other characteristic protected by law in the admission to, participation in, or administration of its educational programs and activities, in employment, or in its other programs and activities.

Accommodations for People with Disabilities

If you require accommodations to participate in any of our offerings, please contact the Director of Museum Education at the time of registration. Requests may take over two weeks to arrange, so we encourage you to submit your requests as early as possible.

Inclement Weather

Newport Art Museum announces closures via our website and social media platforms.. If you are traveling across bridges, please check the RI Transit and Bridge Authority for travel alerts. The Education team will determine closures 24 hours in advance, when possible. We are unable to contact students or teaching artists directly about closures. NAM follows the Newport Public School system for snow days; if schools are closed due to snow, our facilities will also be closed. Makeup dates may be arranged at the instructor's discretion, when feasible.